

PRIVACY STATEMENT – PROTECTION OF PERSONAL DATA

1. Data Controller and Data Protection Officer

Atheneum Liberal Studies is the Data Controller for personal data described in this notice. The contact for data held under this privacy notice is info@atheneumedu.com. Atheneum's current Data Protection Officer is: Dr. Kyriakos Kouveliotis (kkouveliotis@me.com).

2. Purpose of Processing

Atheneum collects and processes personal data. It collects and processes additional information in order to provide information, benefits and services to students, staff, alumni and supporters and also furthering Atheneum educational mission.

3. Which data we are collecting

Atheneum Liberal Studies collects, saves in its systems and use the data that you will fill in the relevant express of interest – contact form with the exclusive aim the sending of communication, including informative material via email or telephone communication, of commercial promotion and offers always according to the Privacy Statement – Protection of Personal Data of the Educational Organization Atheneum Liberal Studies (<http://www.atheneumedu.com>). The data are not forwarded to third parties.

4. Additional Information

Additional Information provided by you during interactions with you (e.g. when registering for an event, submitting applications and when making further enquiries). Such information is used by Atheneum to communicate with you for its marketing, promotional and fundraising purposes. Atheneum is using its legitimate interests as a legal basis for processing the personal data mentioned in this paragraph. Those legitimate interests are: to enable and cultivate a culture of continuity and engagement, keeping in touch with Atheneum's alumni and focusing on building relationships with potential cooperation in the future.

5. Data Retention

Data provided to Atheneum by interested students or clients are retained indefinitely unless we are asked to permanently delete them.

6. Data Location

Our data are kept and processed on the cloud servers of Microsoft via our Company's account at OneDrive.

7. Data Sharing

Atheneum will not share personal data with third parties unless the third party is acting as an agent for the Atheneum's Programs on the instruction of Atheneum (e.g. third party mailing

house to send printed materials; external venues such as hotels to assist in event administration, exhibition or conference).

8. Your Rights

You have the right of access to your data; to update, amend and rectify your data; change your communication preferences, including opting out of receiving any marketing materials. You have both the right of erasure and the right to object to Atheneum's processing any additional information. Please contact info@atheneumedu.com to exercise any of these rights.